**TOWN OF LOWELL**

**Dodge County, WI**

ulfzdzn2%5b1%5d MINUTES - TOWN BOARD MEETING

Chairman - John H. Schmitt

Supervisor - Gregory J. Caine

Supervisor - David W. Huebner

Clerk – Kim Mann

Treasurer - Marty Stanton

Constable - Michael H. Rennhack

NOTICE is hereby given that a Town Board Meeting for the Town of Lowell in the County of Dodge, State of Wisconsin, for the transaction of business as is by law required or permitted to be transacted at such meeting, will be held:

Tuesday, December 5th, 2023 at 7:30 P.M.

Town Office Building located at W8906 W. O’Sixteen Road – Reeseville, WI

(Agenda may be revised up to 2 Hours prior to start of meeting)

1. Call to Order: Meeting was called to order by Chairman, John Schmitt @ 7:30 p.m.

2. Pledge of Allegiance

3. Roll Call:

Chairman John Schmitt, x Treasurer Marty Stanton, x

Supervisor Greg Caine, x Clerk Kim Mann, x

Supervisor Dave Huebner, x Public Works, Howard Vredeveld x

4. Acknowledge the Meeting was Posted: Clerk Kim Mann acknowledged that this meeting was posted according to

State Statutes.

5. Approve Agenda: Motion to approve the agenda to move #12 after #6 by Supervisor Caine and 2nd by Supervisor Huebner. Motion carried 3-Yeas; 0-Nays voted.

6. Public Input (Public is limited to two minutes) No Public Input. Two people were in attendance.

7. Road, Maintenance & Safety Issues: Public works Howard discussed his Report with the Board Members for November and December. Howard cut down trees and cleared them. Plowed snow and salted and sanded roads. Worked on equipment in the shop. Also discussed with the Board Members about adding some employees for Plowing Snow for the Town of Lowell and helping Howard out. This will be on the January 2024 Agenda for discussion.

8. Planning Commission Report and Recommendations: There was no meeting in December.

9. Read and/or Adopt the Minutes

A. Regular Town Board Meeting – November 14, 2023

Motion to Approve the November 14, 2023 Minutes with changes was made by Supervisor Caine, Supervisor Huebner seconded the motion. Motion carried 3-Yeas,0-Nays voted.

10. Discuss General Engineering Plan: Board Members discussed the meeting from December 4th, 2023 and will be putting a plan together at the January 9th, 2024 meeting.

11. Discussion of Beaver Dam Fire and EMS: Contract with Beaver Dame Fire and EMS was signed on December 14, 2023 for the next Four Years. There is no out clause in the Contract will be talking with Corporate Counsel about this Contract. Moving forward with CLR & EMS Service.

12. Discuss and Approve Resolution 2023-10 for Election Officials: Supervisor Caine, made a motion to Adopt the Resolution 2023-10 for Election Officials for the Years 2024-2025 2nd by Supervisor Huebner. Motion carried 3-Yeas, 0-Nays voted.

13. Discuss and Review Fee Schedule for the Town of Lowell : Treasurer Marty discussed with the Board Members about our current Licenses & Permit Fee Schedule that was effective 01/01/2022. Supervisor Caine made a motion to Approve the amount of $40.00 for Special Assessment Letters and $25.00 for Returned Checks seconded by Supervisor Huebner. Motion carried 3-Yeas, 0-Nays voted.

14. Budget Resolution 2023-11 & 2023-12: Resolution 2023-11 and 2023-12 were presented to the Town Board Members and Treasurer Marty discussed with the Board Members what each Resolution included for the Budget for 2023 and to be collected in 2024. Supervisor Huebner made a motion to Approve Resolution 2023-12, seconded by Supervisor Caine. Motion carried with 3-Yeas, 0-Nays voted. Resolution 2023-11 Supervisor Caine, Supervisor Huebner seconded the motion. Motion carried 3-Yeas, 0-Nays voted.

15. Treasurer’s Report: The Treasurer’s report was reviewed. Newsletter was submitted to WEPCO for printing.

**16. Approve Bills: Checks were checked and bills were reviewed. Supervisor Huebner made a motion to pay the Town of Lowell Bills for $23,773.46, seconded by Supervisor Caine. Motion carried 3-Yeas; 0-Nays voted.**

17. Transfer of Monies: There was no Transfer of Monies for December.

18. Meeting Notices/Events (The Board may be in attendance at any or all of the following, for the gathering of

Information about a subject over which it has decision making ability).

Friday, December 15th, 2023 Reeseville Rural Town Group Meeting @ 7:00 P.M.

Monday, December 25th, 2023 Merry Christmas from Town of Lowell, Office will be closed

Monday, January 1st, 2024 Happy New Year Town of Lowell Office will be closed

Tuesday, January 2nd, 2024 Planning Commission Meeting @ 7:30 P.M.

Wednesday, January 3rd, 2024 Board of Appeals Meeting @ 7:00 P.M.

Tuesday, January 9th, 2024 Town of Lowell Board Meeting @ 7:30 P.M.

19.. Board Announcements: Supervisor Huebner, discussed with the Board Members Spring of 2024 on Blackbird Rd. the trees should be cleaned out. Chairman, Schmitt discussed with the Board Members that Town of Clyman would like to Purchase Salt & Sand from the Town of Lowell. Supervisor Huebner made a motion to approve the Town of Clyman to Purchase Salt & Sand from the Town of Lowell for Cost and we will send a Invoice to Town of Clyman and Seconded by Supervisor Caine, Motion carried 3-Yeas, 0-Nays voted.

20. Chairman’s Announcements: Chairman Schmitt, was going to talk with Nathan from Dodge County about the Culverts for the Town of Lowell.

21. Adjourn: Supervisor Huebner, made a motion to adjourn the meeting at 9:20 P.M. Seconded by Supervisor Caine. Motion Carried.