

## Trustee Vacancy



### Opportunity for a Trustee with experience of the Criminal Justice System

#### About us

**Step Together Volunteering** helps people who are excluded from society to participate in volunteering and build a more positive future. Through building stronger community connections and the development of skills, the people we support are empowered to develop personal agency and overcome the barriers they face.

Established 30 years ago, we now reach around 700 people each year and provide at least 250 of these with intensive 1-1 coaching support, helping them recognise their strengths and access volunteering opportunities to help them move forwards with their lives. We work with young people facing multiple disadvantage, members of the armed forces community and people with criminal convictions.

Our Head Office is Bristol, and our frontline staff are home-based in the regions they cover. The CEO has been in post for 6 years and is supported by a Head of Operations who has been with the charity for 4 years. Both have significant experience of the charity sector.

For more information or for an informal conversation about the role, please contact Anna-Clare Temple, CEO, on [ceo@step-together.org.uk](mailto:ceo@step-together.org.uk) or 0117 9559042. A conversation with the Chair of the Board can also be arranged.

# Trustee Vacancy

The Charity benefits from a skilled and committed volunteer Board of Trustees. We are now looking for a Trustee with experience or knowledge of the criminal justice system to ensure this area of our work has representation at Board level.

## About you

Your experience will ideally have been gained through professional work in the Criminal Justice Sector. This could be through employment within the Prisons or Probation Service, other Ministry of Justice role, Youth Justice teams, Police, or with another charity or agency working in the sector. Good networks within the justice system in the southwest would be advantageous. You will be knowledgeable about the criminal justice sector, the role the voluntary sector plays, and the challenges faced by the different organisations working in the sector. Ability to work at a strategic level is essential. We are looking for someone who is passionate about the work that we do, and someone who is happy to advocate for and represent the charity to key stakeholders to help further our work and impact.

## About the role

- Provide expertise relating to the criminal justice system, and support to the rest of the Board and senior staff to ensure the charity operates a best practice model.
- Help identify opportunities for the charity to expand its work and impact within the criminal justice sector, including those funded by statutory and voluntary funders.
- Remain abreast of key developments within the criminal justice sector, ensuring these are brought to the attention of the rest of the Board and senior staff.
- Leverage support for the charity's work (financial or otherwise) from your own networks and contacts where possible.
- Advise on implications of any current or planned projects within the criminal justice sector to aid good decision-making at Board level.

All trustees remain jointly and severally responsible for the administration of the Charity.

Trustees are appointed for a term of 3 years, with the option to serve 2 further terms of 3 years (a maximum of 9 years). There is an expectation that Trustees will commit to a minimum of 3 years.

## Commitment

Four Board meetings per year (usually held in London or Bristol, occasionally virtual). One of these meetings includes the AGM. Trustees are also invited to join an annual staff conference, usually held in Bristol in the autumn. In addition, the Board may establish task-focused committees which meet as required.

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