

Trustee Vacancy



We are looking for a Trustee with charity sector expertise

About us

Step Together Volunteering helps people who are excluded from society to participate in volunteering and build a more positive future. Through building stronger community connections and the development of skills, the people we support are empowered to develop personal agency and overcome the barriers they face.

Established almost 30 years ago, we now reach around 800 people each year, and provide at least 250 of these with intensive 1-1 coaching support, helping them recognise their strengths and to access volunteering opportunities to help them move forwards with their lives. We work with young people facing multiple disadvantage, members of the armed forces community and people with criminal convictions.

Our head office is Bristol, and our frontline staff are home-based in the regions they cover. The CEO has been in post for 5 years and is supported by an Operations Manager who has been with the charity for over 2 years. Both have significant experience of the charity sector.

For more information or for an informal conversation about the role, please contact Anna-Clare Temple, CEO, on ceo@step-together.org.uk or 0117 9559042. A conversation with the Chair of the Board can also be arranged.

Trustee Vacancy

The charity benefits from a skilled and committed Board of Trustees, as part of our succession planning, we are looking for a Trustee with charity sector experience to join our Board.

About you

Ideally you will have worked as a charity CEO, Director or Senior Manager, and be comfortable working at Board level. We are looking for someone to share their knowledge and experience of the sector to support the rest of the Board to understand the wider context the charity is operating in and enhance discussion and decision-making.

You will be familiar with best practice in charity governance and have a thorough understanding of the key challenges facing the sector currently.

About the role

- Provide sector knowledge and support to the rest of the Board.
- Along with other Trustees, monitor the charity's operations so that it is run effectively and complies with all relevant legislation and regulations.
- Ensure the charity maximises opportunities available and has a sustainable income generation approach.
- Work with senior staff to establish sound fundraising approaches across a range of income streams and support the development of the fundraising strategy.
- Advise the Board on the implications of the charity's fundraising plans.

All trustees remain jointly and severally responsible for the administration of the charity.

Trustees are appointed for a term of 3 years, with the option to serve 2 further terms of 3 years (a maximum of 9 years). There is an expectation that Trustees will commit to a minimum of 3 years.

Commitment

4 Board meetings per year (usually held in London or Bristol, occasionally virtual). One of these meetings includes the AGM.

Trustees are also invited to join an annual staff conference, usually held in Bristol in the autumn.

In addition the Board may establish task-focused committees which meet as required.

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