

## Method Statement – COVID-19 Response, updated August 2020

In line with the government advice, we will be taking restrictive measures.

Whilst COVID-19 is present, we will be reviewing work constantly and ensuring the best practices possible, which may involve further changes quicker than this policy is updated. Informal risk assessments will take place for each job to assess the safety for both us and you (the customer). We will be under no obligation to carry out the work if it is considered high risk.



The following additional points in red text will be implemented during the COVID-19 pandemic in response to safer working. Please do not be alarmed or offended that we wear our full PPE for the duration of our visit. Should you have any concerns prior to arrival, please give us a call.

### Cowl Fitting

- Meet and greet the customer at the door, standing 2 metres away
- Brief the customer and inform them you will let them know if any issues or when completed
- Visual check of chimney stack/pot
- Ground check of ladder pitching site
- Pitch ladder
- Lift roof ladder onto roof
- Roll ladder into position and turn over to hook over ridge
- Tie ladders together
- Fit cowl
- Reverse process
- Paperwork to be signed on behalf of client, payment via bacs or card preferred

## Chimney Sweeping

- Meet and greet the customer at the door, standing 2 metres away
- Verbally ask if anyone in the household has had or is currently presenting any symptoms of COVID-19.
- Brief the customer and request that they remain out of the room while working
- Visual check of chimney stack/pot/outlet
- Ensure FP3 mask is fitted along with gloves prior to entering property
- Visual check of fireplace/woodburner/stove
- Visual check of internal chimney using torch and mirror
- Lay sheeting
- Position tools on sheeting
- Fit guide tube through sheeting and fit brush head
- Put brush head into flue, seal sheeting using props, clamps, magnets and tape
- Attach vacuum to guide hose
- Push rods up flue slowly, until reaching the top
- Check external if confirmation required
- Attach drill and sweep down at appropriate speed
- Sweep each rod until debris stops falling and flue is clear
- At last rod, carefully remove sheeting and adjust vacuum as required
- Suck up debris into vacuum unless large amounts or large clumps, then put into sealed bags
- Polish and clean surround/burner as appropriate
- Smoke test
- Check alarms
- Check ventilation
- Pack away all equipment and tidy up
- Remove all equipment and sheeting and put back on van
- Replace gloves and complete paperwork, arrange payment preferred by bacs or card
- Remove gloves and use disinfecting wipe for mask removal