**First name / Last name**

Link to website / folio

Link to social media

Your email

Address Line 1

Address Line 2

Postcode

Pronouns (e.g She/her)

This should be a few sentences that offer an overview of who you are, what you do, and the types of projects or clients you’ve worked with. Every CV you send should be catered specifically to the job you’re applying for. Capture what it is that makes you a great candidate for the role.

**About me**

*Always lead with your most recent qualification. For example:*

**MA (Hons) Subject, University**(Dates you studied on the course, e.g. 2017–2018)

**BA (Hons) Subject, University**(Dates you studied on the course, e.g. 2017–2018)

*It’s really up to you how much education information you include, and this can also extend to other relevant qualifications including training, workshops, or short courses.*

*Here, you should list your work experience, including internships, with the most recent first. Don’t feel tempted to list every job you’ve ever had – pick and choose the most relevant examples, depending on the job requirements.*

**Job Title, Brand, Studio, or Company, (Duration of employment e.g. 2019–2020)**

* Use bullet points to separate key points and keep things concise.
* A few lines about your role and responsibilities during the time, and the main skills you used.
* Highlight some of your achievements made during the role. E.g. Did you improve on a system or process? Or increase their social media reach?

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**Education**

**Experience**

**1/2**

**\*References available on request**

*If you’ve exhibited work, been published, or received any press or awards, be sure to list these, too.*

**Name of exhibition,** Location of exhibition

(Year exhibited)

**Name of publication,** Name of publisher

(Year published)

**Name of Award,** Name of Award Body

(Year awarded)

**Additional skills & Experience**

**Exhibitions, Publications / Press, Awards**

*If you’ve not studied at university level, you can list any additional experiences as you would any other job, and talk about any relevant skills you used, along with any achievements. This could include things volunteering, or side projects.*

**Role, Name of project, or Brand, Studio, or Company, (Duration e.g. 2018–2019)**

* A few lines about your role and responsibilities during the time, and the main skills you used.
* Highlight some of your achievements made during the role. E.g. Did you improve on a system or process? Or increase their social media reach?

**2/2**