

# HARM REDUCTION CONSORTIUM

## REQUEST FOR PROPOSALS: CONSULTANT FOR GOVERNANCE CAPACITY SCAN AND TRAINING

JULY 2019

### Background

The Harm Reduction Consortium exists to challenge the global war on drugs (the critical factor affecting the rights of people who use drugs), to scale-up access to harm reduction services, and to advocate for greater resources for harm reduction. Under the auspices of a three-year grant from the [Robert Carr Fund](#), the Harm Reduction Consortium comprises seven of the leading international and regional harm reduction, drug policy and drug user networks:

- [International Drug Policy Consortium \(IDPC\)](#)
- [Harm Reduction International \(HRI\)](#)
- [Youth RISE](#)
- [Women and Harm Reduction International Network \(WHRIN\)](#)
- [Middle East and North Africa Harm Reduction Association \(MENAHRRA\)](#)
- [Eurasian Harm Reduction Association \(EHRA\)](#)
- [European Network of People who Use Drugs \(EuroNPUD\)](#)

As seven independent organisations bound together by an agreed Memorandum of Understanding, the Harm Reduction Consortium has a proven record of successful collaboration, advocacy and delivery. Collectively, we seek to amplify civil society voices by linking-up international policy making processes with regional dialogues and mechanisms and, ultimately, the country-level work being done by our members and partners.

### Purpose and Scope

The Harm Reduction Consortium has an ongoing commitment to capacity building and organisational development, and is therefore seeking a consultant to undertake a capacity scan and review of the governance structures of the seven member organisations, and to consider our coordination and reporting mechanisms as a Consortium. The review will culminate in a report to the Consortium containing concrete recommendations and guidance, and a one-day governance workshop with members of the Consortium in January or February 2020 (exact venue and dates to be confirmed).

The governance structures and networking styles vary between the Consortium members, with some established networks having several years of experience of effective governance and previous reviews, while others are more nascent networks looking to establish good practice in this regard. So 'one-size-fits-all' approaches will not be appropriate.

The key objectives of the governance capacity scan are, therefore, to determine any capacity needs and priorities of the Consortium members, and to propose governance and capacity strengthening action plans for Consortium members to consider. These plans should aim to ensure that proper, democratic governance systems and principles are in place, which also match the specific roles of each individual organisation.

The one-day governance workshop will help Consortium members build on their efforts to advance good governance, and clarify the roles, mandates and responsibilities of their respective governing bodies.

## Specific Tasks

Proposals should include a suggested methodology for this project, and should also include:

- close coordination with IDPC, as the Consortium's lead partner
- remote consultation with each Consortium member, and related desk research, to understand their own governance structures, legal and governance contexts, capacity needs and challenges
- delivery of a final report and recommendations / action plan, in November 2019
- facilitation of a one-day governance workshop with members of the Consortium in January or February 2020 (exact venue and dates to be confirmed) – including preparation of the agenda and any materials or resources for the day.

Proposals which also allow for post-workshop follow-up and support for individual Consortium members will also be positively received.

## Competencies

- Proven track record of supporting and/or developing good governance practices for international not-for-profit organisations.
- Experience of working internationally, and knowledge of governance contexts in different settings.
- Experience of working with network-based models, especially drug user networks.
- Good understanding of the issues addressed by the Harm Reduction Consortium.

## Responding to this Request for Proposals

The Harm Reduction Consortium is seeking initial proposals from consultants with the skills, experience and ability to support this project. It is anticipated that the work will take approximately 10 days, including the one-day workshop in London.

Proposals should be a maximum of three pages, and should outline:

- Demonstration of the consultant's relevant skills and experience
- Brief biography of consultant(s) to be engaged on the project, with full CVs annexed
- Proposed work plan and methodology for the project
- Available dates in January / February 2020 for the workshop
- Price quotation for the project

Applicants are reminded that the Harm Reduction Consortium comprises not-for-profit organisations, so any additional pro bono or discounted support as part of the proposal will be very much welcomed.

**Please send proposals to Jamie Bridge ([jbridge@idpc.net](mailto:jbridge@idpc.net)) before Thursday 1st August.**

Any questions or requests for clarification ahead of the deadline may also be sent to [jbridge@idpc.net](mailto:jbridge@idpc.net)