

28<sup>th</sup> October 2015

### **Delegate Fees**

	National Governmental Organisations, Executive Agencies, Legal Sector, Private Sector	Local and Regional Authorities, Universities and Colleges, Trade Unions, Think Tanks
1 Place	€395 / £345 per delegate	€345 / £295 per delegate
2+ Places	€345 / £295 per delegate	€310 / £265 per delegate

## **Delegate Details**

Delegate Name	Position	Email Address
1.		
2.		
3.		

Key Contact Details	Invoice Details	
Name: Organisation: Department: Address: Telephone: Email:	Name: Organisation: Department: Address: Telephone: Email:	
Invoice details are the same as Key Contact Details	Purchase Order No. (if applicable):	

#### Method of Payment

□ I will pay  $\ell/\pounds$  by credit card. Please contact me to obtain the necessary details □ Please invoice my organisation for  $\ell/\pounds$ 

□ Please invoice my organisation for €/£□ I enclose a cheque for €/£ payable to Public Policy Exchange Ltd

**NOTE:** UK registrations are subject to VAT which is charged at 20%

#### Confirmation

I/We agree to notify you of all cancellations and changes in writing no less than 30 days prior to the date of the event. I/We further agree to pay  $\leq 120/\pm 100$  administration charge per place on cancellation. If cancellation is received less than 30 days prior to the date of the conference then the full fee is payable; however, a substitute may be sent.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

# PLEASE EMAIL BACK TO bookings@publicpolicyexchange.co.uk