

# Project Overview

## Project Purpose

CPCWHS1001 – *Prepare to work safely in the construction industry* was **endorsed by State and Territory Skills Ministers in December 2021 and** released on the National Training Register (NTR) in April 2022.

The revised unit supersedes and is equivalent to the previous version (CPCCWHS1001).

While most qualifications and skill sets have been updated with the current unit (CPCWHS1001), 24 qualifications and 15 skill sets across the Training Package system still refer to the superseded unit (CPCCWHS1001).

The purpose of this project is to:

- communicate the pending update of CPCWHS1001 with stakeholders and other impacted JSCs, and
- update the below qualifications to replace the superseded unit with the updated unit.

Qualification Code	Title	Core/Elective
CPC10120	Certificate I in Construction	Core
CPP20121	Certificate II in Surveying and Spatial Information Services	Core
CPP20319	Certificate II in Technical Security	Core
CPP30221	Certificate III in Surveying and Spatial Information Services	Core
CPP40121	Certificate IV in Residential Drafting	Elective
CPP41119	Certificate IV in Home Energy Efficiency and Sustainability	Elective
CPP50921	Diploma of Building Design	Elective
CPP30119	Certificate III in Urban Pest Management	Elective

For the remaining training products that require an update, and which are not within BuildSkills Australia’s (BuildSkills) remit (housed in the CUA, ICT, MSF and UEE Training Packages), BuildSkills will engage with the relevant JSCs at an early stage to ensure there is consensus on the proposed approach. Ultimately, these JSCs will need to process the change to their own Training Packages.

## Deliverables

The project will:

- update eight CPC/CPD qualifications,
- develop and provide key messaging around the training product update approach that BuildSkills proposes. This messaging is targeted at the following stakeholders with the intention of enabling them to engage further with their RTO and accredited course owner cohorts, and provide feedback as required;
  - other impacted JSCs,
  - VET regulators,
  - Relevant licensing bodies;
  - State and Territory Training Authorities (STAs).
- work with the TGA team (owners of the National Training Register) to determine a schedule for training product updates, prioritising qualifications where the unit is a core unit, in a skillset, then the elective units, and
- update the Companion Volume with the new implementation update.

A complete list of the 24 qualifications and 15 skills sets containing CPCWHS1001 is detailed in Attachment A.

## Timeframes

Project commencement date: 8 July 2024

Project end date: 8 November 2024

Training Product Priority: Fast track

A complete list of the 24 qualifications and 15 skills sets containing CPCWHS1001 is detailed in Attachment A.

## Consultation Strategy

BuildSkills has developed a consultation strategy to identify key stakeholders who will be directly engaged to be advised on the implementation of CPCWHS1001.

### Step 1 – Initial Development

A notice is published on our website to alert stakeholders that this project is commencing.

Stakeholder consultation commences, and BuildSkills will conduct consultations which are:

- Purposeful: Set a clear understanding of what is to be achieved
- Inclusive: Identify relevant stakeholders and make it easy for them to engage
- Timely: Involve stakeholders early in the process and agree on when and how to engage
- Transparent: Be open, honest and set clear expectations
- Respectful: Acknowledge the expertise, perspectives and needs of stakeholders.

BuildSkills will notify the relevant stakeholders of the start of the project work. BuildSkills will notify the relevant stakeholders of the start of the project work: Commonwealth and state and territory Senior Responsible Officers, the Assurance Body; and other JSCs.

A Technical Committee will be established. The Technical Committee (TC) will draw on their expertise to provide advice to the project team. They will also support us in identifying additional stakeholders to include in the consultation strategy.

## Step 2 – Public and Government Consultation

BuildSkills will:

- communicate the pending update to 8 qualifications in the Training Packages that currently require delivery of the superseded White Card unit
- consult with other JSCs impacted by the superseded unit
- communicate with State and Territory Training Authorities (STAs) VET and WHS regulators advising them of the impending updates to training products not yet updated with the new unit, and when complete.
- undertake additional activities to support a smooth change process. BuildSkills will work with STAs and WHS regulators to manage stakeholder expectations while training providers transition to the current unit (if they have not already done so).

BuildSkills will allow a minimum of four weeks to undertake consultations.

BuildSkills will keep a consultation log throughout the training product development process and make the consultation log publicly available on our website.

## Step 3 – Incorporating feedback

After consultations have ended, feedback will be collated, analysed and incorporated as required. After this, based on the feedback received, it will be determined if further consultations are required. Once changes have been made, it will be determined if determined necessary, further consultation may be conducted.

If one or more stakeholders disagree about the proposed implementation activity, BuildSkills will work to resolve these disputes before future steps are actioned. Please refer to the Dispute Resolution Policy on our website.

#### Step 4 – Senior Officials’ Check

BuildSkills will engage and advise the Commonwealth and state/territory Senior Responsible Officers on the implementation of the current unit into the relevant training products. BuildSkills is committed to action any requests from the Senior Officials. A minimum duration of two weeks is required for this consultation phase.

#### Step 5 – Finalisation and Submission to Assurance Body

After the consultations and feedback have been implemented, BuildSkills will submit a pack to the Assurance Body and publish the submission on its website. The pack includes the remaining eight updated CPP/CPC qualifications with White Card core and elective units and an updated Companion Volume Implementation Guide (CVIG).

#### Step 6 - Assurance Body consideration & Step 7 - Skills Ministers’ Endorsement

After submission, the Assurance body will evaluate the submission based on compliance with the TPOF and ensure that BuildSkills has provided all necessary evidence to support the submission.

After training product(s) are endorsed by the Skills Minister, BuildSkills will upload the training products and the Companion Volume Implementation Guides on the National Register of VET within 10 business days of endorsement.

BuildSkills will also:

- consult with the Technical Committee to notify them of the outcome,
- contact the stakeholders who engaged in the project implementation process to notify them of the outcome, and
- post a notification of changes and updates to the relevant training product(s) on the BuildSkills website and social platforms.

**Attachment A – Summary of all Training Products containing CPCCWHS1001.**

<b>National Code</b>	<b>National Title</b>	<b>Unit Code</b>	<b>Core/ Elective</b>
<b>CPC10120</b>	Certificate I in Construction	CPCCWHS1001	Core
<b>CPP20121</b>	Certificate II in Surveying and Spatial Information Services	CPCCWHS1001	Core
<b>CPP20319</b>	Certificate II in Technical Security	CPCCWHS1001	Core
<b>CPP30119</b>	Certificate III in Urban Pest Management	CPCCWHS1001	Elective
<b>CPP30221</b>	Certificate III in Surveying and Spatial Information Services	CPCCWHS1001	Core
<b>CPP40121</b>	Certificate IV in Residential Drafting	CPCCWHS1001	Elective
<b>CPP41119</b>	Certificate IV in Home Energy Efficiency and Sustainability	CPCCWHS1001	Elective
<b>CPP50921</b>	Diploma of Building Design	CPCCWHS1001	Elective
<b>CUA20220</b>	Certificate II in Creative Industries	CPCCWHS1001	Elective
<b>CUA20320</b>	Certificate II in Aboriginal and/or Torres Strait Islander Cultural Arts Industry Work	CPCCWHS1001	Elective
<b>CUA30420</b>	Certificate III in Live Production and Technical Services	CPCCWHS1001	Elective
<b>CUA30920</b>	Certificate III in Music	CPCCWHS1001	Elective
<b>CUA31020</b>	Certificate III in Screen and Media	CPCCWHS1001	Elective
<b>CUA40420</b>	Certificate IV in Live Production and Technical Services	CPCCWHS1001	Elective
<b>CUA40920</b>	Certificate IV in Music	CPCCWHS1001	Elective
<b>CUA41220</b>	Certificate IV in Screen and Media	CPCCWHS1001	Elective
<b>CUA50420</b>	Diploma of Live Production and Technical Services	CPCCWHS1001	Elective
<b>CUA51020</b>	Diploma of Screen and Media	CPCCWHS1001	Elective
<b>CUA60220</b>	Advanced Diploma of Live Production and Management Services	CPCCWHS1001	Elective
<b>CUA60520</b>	Advanced Diploma of Music	CPCCWHS1001	Elective
<b>ICT20319</b>	Certificate II in Telecommunications Technology	CPCCWHS1001	Elective
<b>ICT30519</b>	Certificate III in Telecommunications Technology	CPCCWHS1001	Elective
<b>MSF30919</b>	Certificate III in Blinds, Awnings, Security Screens and Grilles	CPCCWHS1001	Elective
<b>UEE22020</b>	Certificate II in Electrotechnology (Career Start)	CPCCWHS1001	Core
<b>CUASS00063</b>	Specialist Entertainment Rigging Skill Set (Theatre)	CPCCWHS1001	N/A
<b>CUASS00064</b>	Specialist Entertainment Rigging Skill Set (Arena)	CPCCWHS1001	N/A
<b>CUASS00075</b>	Assistant Stage Manager Skill Set	CPCCWHS1001	N/A
<b>CUASS00079</b>	Entertainment Industry Rigging Skill Set	CPCCWHS1001	N/A

National Code	National Title	Unit Code	Core/ Elective
<b>CUASS00080</b>	Festivals and Events Skill Set	CPCCWHS1001	N/A
<b>CUASS00082</b>	Lighting Live Performance Skill Set	CPCCWHS1001	N/A
<b>CUASS00085</b>	Pre-Production Crew Skill Set	CPCCWHS1001	N/A
<b>CUASS00086</b>	Props Making Skill Set	CPCCWHS1001	N/A
<b>CUASS00088</b>	Set Construction Skill Set	CPCCWHS1001	N/A
<b>CUASS00089</b>	Specialist Entertainment Rigging Skill Set	CPCCWHS1001	N/A
<b>CUASS00090</b>	Staging Skill Set	CPCCWHS1001	N/A
<b>CUASS00091</b>	Sound Skill Set	CPCCWHS1001	N/A
<b>CUASS00092</b>	Sustainability Skill Set	CPCCWHS1001	N/A
<b>CUASS00093</b>	Vision Systems Skill Set	CPCCWHS1001	N/A
<b>ICTSS00186</b>	Civil Works - Installation of Pit and Pipe and FDH Skill Set	CPCCWHS1001	N/A