

HEALTH & SAFETY POLICY

So far as is reasonably practicable, Helston & St Keverne Young Farmers Club will do everything possible to ensure the safety of the general public, competitors, exhibitors and members during the Ploughing Match and during its preparation and dismantling.

The Safety Officer has the Committee's full authority to maintain safety. They will be in charge of all Health & Safety arrangements for the Ploughing Match and will be responsible for ensuring compliance with all safety standards and rules laid down, and with all safety legislation. All competitors, exhibitors and members will comply with the Safety Officer's directions and decisions on safety matters.

Notwithstanding any specific rule hereafter, **safety is the responsibility of all involved in the Ploughing Match in any way**, and anyone noticing anything which might be detrimental to Health & Safety **must take immediate action** to allay the situation and report it to the Safety Officer, or if unavailable directly to the Secretary's Tent.

RULES AND STANDARDS FOR HEALTH & SAFETY

1. **No one other than the Driver, and in particular, no child**, may ride in or on any tractor or similar vehicle designed to be occupied solely by the Driver. It is against the law for children under 13 to ride on or in a tractor or similar.
2. **Riders of ATVs should wear a helmet** complying with BS5361 or 1976, and should comply fully with the advice contained in HSE Safe use of all-terrain vehicles (ATVs) in agriculture and forestry. Agricultural Information Sheet No 33 (Revision 1)
 - o The use of ATVs on the site is only permitted in exceptional circumstances, or as part of an exhibit or trade stand, or where necessary for the management of the site.
 - o No members of the public are permitted to access the site with any motorised vehicle other than for car-parking.
3. **Any plant, machinery or equipment, including ATVs** used on site before, during or after the Ploughing Match must only be operated by an adult fully trained in its use. Any use of equipment by anyone under 17 years of age is prohibited unless Category F Driving Licence held.
 - o **Machines or vehicles left unattended must be immobilized** to prevent interference from unauthorised person(s).
 - o **Plant or machinery** must only be operated or demonstrated after ensuring that adequate precautions are taken to protect the operator and bystanders. If any person encroaches into a danger area, operation should cease immediately. Unsafe operation will not be allowed and may lead to eviction from the site.
 - o **Demonstration drivers** must be trained in the use of the machine they are operating and

briefed on their use in areas of public access. The driver should be aware of when to stop the machine if a person(s) strays into an area of danger.

o **Members of the public** must not be allowed to operate machinery in the demonstration areas; a working demonstration is not a training event. If manufacturers wish to allow access to visitors to drive their equipment then a separate demarcated area should be provided in which pedestrians are prohibited. Visitors must then be adequately briefed & supervised.

o **Specific risk assessments must be in place by the exhibitor for any operation or demonstration of the machinery.**

4. **Any equipment supplied or lent, for use by the organizer, exhibitor or trade**, must comply fully with current legislation and standards relevant to its use, and must be properly maintained, particularly with regard to brakes, steering, tyres, horn, hydraulic pipes and connections, and electrical safety. No equipment should be used unless it is considered safe and is fully guarded, properly maintained and complies with relevant legislation.
5. **Static exhibits** must be erected in a way that ensures they present no risk to anyone during the event or during erection or dismantling. In particular, any plant or machinery relying on oil pressure in a ram or similar device to support it must be physically propped to prevent collapse, irrespective of the type of safety device fitted to the hydraulic system.
6. **Generators** – any generator used on site must be notified to the safety officer or secretary and may be subject to random checks throughout the period on site. Generators should be situated away from all flammable materials. Fuel for generators must be stored in suitable sealed containers out of direct sunlight. Quantities of fuel must be kept to a minimum. All installations must comply with current relevant legislation and guidance.
7. **Steam vessels and boilers must have undergone a recent inspection** and bear a label indicating the date of inspection and the name of the inspector. Boilers must hold a current boiler certificate and appropriate insurance.
8. **Temporary structures** – including marquees, gazebos, buildings, information boards, serving counters/tables, fences and gates must be soundly constructed, erected and safe for their intended purpose and comply with any relevant current guidance. (Standard guidance is available in the Institution of Structural Engineers document “Temporary Demountable Structures: Guidance on design, procurement and use”). **Exhibitors must give regard to the stability of their exhibits and ensure that they are secured against collapse. Where appropriate (e.g. in the case of marquees etc.) contractors will be asked to provide details of safe wind loading to enable suitable action to be taken in the case of adverse weather. All marquees under the control of the show committee are erected by an approved contractor/supplier. A representative of the supplying company will be available to deal with any problems during the match.**
9. **Fairground devices** must be operated subject to the requirements of the Code of Safe Practice at Fairs; operators may be required to give written assurance that the code is understood and is being observed. The operator must have appropriate insurance (public liability minimum £10,000,000 cover)

10. **Liquid petroleum gas appliances** used on site must have been recently examined and tested by a competent person and bear a label showing the date of examination and name of examiner. Their use will not be permitted unless this has been done, and they may at any time be inspected by the Safety Officer to check this. LPG must not be used in enclosed spaces. Cylinders must be secure and upright at all times.
11. **Fire extinguishers. All stand holders must carry or have available a fire extinguisher on their stand, recently tested and labelled as such. Stand-holders and their staff should know:**
 - (a) Where it is kept or stored.
 - (b) How to use it.
12. All exhibitors must take into account **“Work at Height Regulations”** at all times, especially when erecting and dismantling structures and exhibits.
13. **Horses**
 - (a) Handlers and rider must be experienced or have basic training in handling horses.
 - (b) The relevant steward must be informed of any novice horse, handler or rider participating (novice means not having attended more than three shows).
 - (c) The presence of any stallion must be notified to the relevant steward.
 - (d) No horse shall be left unattended at any time and, when not wearing a bridle, horses must wear a headstall or halter with which a lead-rein must be used when the horse is not tethered.
 - (e) No person shall do anything that may cause a horse to become frightened or to be a danger to persons or other horses.
 - (f) All harness, tack and equipment must be in safe, sound condition and may be inspected by the stewards or Safety Officer.
 - (g) Riders must wear hats complying with relevant BSS.
14. Other animals including livestock on display are the responsibility of their owners and must be kept under control at all times. Dogs (except when parading, working or performing) must be kept on leads.

The Committee warns the public to stand back from horses, ploughs, tractors and all working machinery.

Swinging ploughs are hazardous and animals do have minds of their own. The Committee cannot accept responsibility for any injuries that might be caused.

PLEASE BE AWARE. PLEASE MIND YOUR CHILDREN.