**Compass Board of Directors Meeting Minutes June 11, 2018**

**Board Members Present**: Russ Brown; Gina Curler; Mark Schreiber; Jofat Castillo; Suriya Vijayasarathy; Anthony Burrell

**Board Members Excused**: Jim Hutchinson

**Compass Head of School Present**: Jan Harrison

**Compass Contractors Present**: Rick Boos (Boos Financial Services)

**Guests**: none

Russ Brown called the meeting to order at 6:42 PM.

There were no public comments given.

Mark Schreiber moved to change the order of items in the agenda with treasurer’s report and budget going before the building and enrollment updates. Gina Curler seconded the motion. The motion passed unanimously.

Gina Curler moved to approve the meeting minutes from May 7, 2018. Mark Schreiber seconded the motion. The motion passed unanimously.

Rick Boos walked the Board through the May 31 financial statement and clarified questions from the Board.

Rick Boos then walked the Board through the 2018-2019 Compass budget. When it comes to student fees, it was suggested to break fees down into categories so parents can see where the money is actually going. A motion was the made by Gina Curler to approve the budget (see attached). Jofat Castillo seconded the motion. The motion passed unanimously.

Jofat Castillo suggested that percentages be included in future financial statements. Anthony Burrell said he would work on this.

Jan Harrison updated the Board regarding:

Facilities: Jan Harrison provided updates with regard to progress of building as well as conversations with the state.

Enrollment: Jan Harrison reported that the most current count is 152 students enrolled.

The student data policy was reviewed for first reading. It was suggested that the last sentence in the PII section be changed to read “That list will be available in the fall of 2018.” Also the heading in the “Board Policies” section should be changed to “Poudre School District Board Policies”

The Board then discussed responsibilities of the Board. The first responsibility is to combat misinformation. In this regard the Board expressed its support for the letter Jan Harrison sent out to parents regarding errors contained in *Coloradoan* article and misinformation conveyed at a recent Poudre School District Board of Education meeting. In addition, the Board looked over Gina Curler’s proposed letter to the Poudre School District Board of Education. Russ Brown made some grammatical corrections as well as proposed that the letter should omit second-person references (“you”) and replace them with “PSD Board”. Jofat Castillo moved to accept the letter as amended and send it to PSD Board members. Suriya Vijayasarathy seconded the motion. The motion passed unanimously.

Russ Brown reminded Board members to complete the CDE training modules. He stated that module numbers 17, 4, and 12 would be good ones to complete soon (if not already done so). The Colorado League of Charter Schools training is tentatively set for August 4 (half day). Russ Brown is just waiting for final confirmation on trainer and time. Also, there is a teambuilding exercise with Compass staff that is tentatively slated to go the morning of August 16. All Board members are **strongly** encouraged to attend.

Jan Harrison announced that September 28 is the Grand Opening Party for Compass. Russ Brown asked Board members to view the trainings on August 4 and 16, as well as attendance to the Grand Opening on September 28 as part of the Board members’ service-to-school portion their responsibilities.

The Board transitioned into looking at their committee responsibilities. The following committees will have the following Board members assigned to them:

* Finance Committee (Standing Committee under Bylaws) – Anthony Burrell (per bylaws); Gina Culer
* School Accountability Committee (Standing Committee under Bylaws; also statutory committee) – Gina Curler
* Governance Committee (Standing Committee under Bylaws) – Russ Brown; Suriya Vijayasarathy
* Building Corporation (legal entity) – Mark Schreiber; Jim Hutchinson
* Liaison to Parental Advisory Committee (pending PAC Approval) – Gina Curler
* Outreach (ad hoc; undergoing transition) – Jofat Castillo
* Policies Committee (ad hoc; driven by policy being looked at)
	+ Communication between staff and Board (and vice-versa), loci of decisions, appeals process, Head of School goals and evaluation – Russ Brown; Suriya Vijayasarathy (along with Head of School Jan Harrison)
	+ Letter Writing Policy & Board Meeting Agenda setting policy - Russ Brown; Suriya Vijayasarathy

Board Members were also reminded of their responsibility to be a part of a student’s 360 team. This led to a discussion of helping find other community members who would be willing to serve on students’ 360 teams. It was suggested that a google form (or some other data collection device) be created as well as material explaining what a 360 team would look like. This will be worked by Compass staff.

There being no further business, the meeting was adjourned at 8:05 PM.