

Operational capacity check

As part of the application processing, HK-dir conducts a check of the applicant organisation's operational capacity. This is in accordance with the current 'Erasmus+ Programme Guide', the European Commission's 'Guide for NAs', and the EU's 'Financial Regulation' (FR) Article 198.

This check does not apply to public state entities (*statlige organ*), county municipalities (*fylkeskommuner*) or municipalities (*kommuner*), including entities owned by these (e.g. schools).

The criteria for assessing operational capacity, can be found on the **next page**:

Criteria for assessing operational capacity in Erasmus+ Small-scale and cooperation partnerships (KA210 and KA220)¹

	Criteria	Description
1	Formal registration	At the time of application, the applicant must either be (a) a foundation (<i>stiftelse</i>) registered in the Central Coordinating Register for Legal Entities (<i>Enhetsregisteret</i>) and the Foundation Register (<i>Stiftelsesregisteret</i>); (b) a Non-Profit Organisation (<i>frivillig virksomhet</i>) registered in the Register for Non-Profit Organisations (<i>Frivillighetsregisteret</i>); or (c) a Business Enterprise ² registered in the Register of Business Enterprises (<i>Foretaksregisteret</i>).
2	Staffing, personnel and general robustness	At the time of application, the applicant must have a minimum of one person formally employed in a 10 % position per 50.000 euros in projects the applicants are involved in (as coordinator and partner). Organisations applying for <u>small scale partnerships (KA210)</u> and which have continuously maintained their registration as a legal entity (cf. criterion 1) for 36 calendar months or longer are exempt from this requirement. ³
3	General management	The application must clearly document that the applicant has a sufficiently durable and robust management structure to carry out the relevant project (e.g. statutes, board of directors, annual reports/accounts, etc.), and that it has stable sources of income other than the project funds currently applied for. ⁴
4	Visibility and outreach	The applicant must have a clear public visibility/outreach, e.g. through social media, web pages, news articles, etc.
5	Erasmus+ history	Applicants with a history of serious, recurring and/or unresolved breaches of contract in previous Erasmus+ projects, may be excluded (at the sole discretion of the NA). The same applies to applicants/personnel with a record of poor project implementation.

¹These criteria do not apply to public state entities (*statlige organ*), county municipalities (*fylkeskommuner*) or municipalities (*kommuner*), including entities owned by these (e.g. schools).

² Business Enterprises in the form of 'sole proprietorship' (*enkeltpersonforetak*) are not eligible.

³ Minor administrative changes (such as change of the entity's name, board members, etc.) during this period will not be regarded as breaking the continuity.

⁴ Any material doubts regarding the sufficiency of the applicants' general managerial structures may result in dismissal of the application.