



# INTRODUCING THE LIGHT ROOM

## OUR COOPERATIVE WORKSPACE

### FAQ'S

**Can I come for a tour?**

Yes, we provide tours once a membership application has been submitted and reviewed by our team. Please explore our photo and video tours if you're considering submitting an application.

**What are the hours of the co-operative studio?**

8am-8pm, 7 days a week.

**Can I bring a guest to the co-operative studio?**

For members who rent a semi-private studio, guests are welcome any time. Shared space members may bring guests to the conference room only, which must be booked in advance. Unfortunately we can not accommodate guests in the shared work area.

**Can my partner/friend/colleague use my membership in my place for a day when I'm not there?**

Memberships are non-transferrable.

**Are dogs allowed?**

Foreland loves dogs, but they are not permitted within the Light Room due to the shared nature of the space. Service animals as defined under ADA Title II and III are welcome. Emotional support animals are not considered service animals under the ADA and therefore are not permitted.

**What about kids?**

Unfortunately, this is a professional space not well suited for young people, therefore kids are not permitted.

**Do I need to wear a mask in the space?**

Masks are optional in Light Room for those who are vaccinated. We follow CDC guidelines for all Foreland common areas.

**Are vaccines required for members?**

Yes, you will be asked to supply proof of vaccination before your application is accepted.

**Can I make a phone call in the shared workspace area?**

A conference room and phone booth are provided for phone use. Talking on the phone in the shared space is prohibited.

**Do I need to reserve the phone booth?**

No, the phone booth is first come, first serve with no reservations required. The conference room does need to be booked in advance of use.

**Am I allowed to explore other parts of the Foreland buildings?**

Out of respect for our artist tenants, Light Room members may not access other areas of the Foreland buildings

**Can I use the Foreland waterfront?**

Yes! Please enjoy our beautiful outdoor areas and don't forget to grab a coffee or treat from Willa's Cafe.

**Can I eat and drink in the space?**

Yes! We understand that meals, drinks and snacks are key for productivity.

**Can I receive mail?**

We do not offer mail service.

**Can I purchase a day pass?**

We do not offer day passes.

**Is Foreland physically accessible?**

Foreland is fully ADA accessible. ADA parking is available at 111 Water Street.

**How/when can I change or cancel my membership?**

Shared-space memberships are a 6 months minimum commitment with discounts provided for those who sign up for 1 year in advance. Semi-private office space is a 1 year minimum commitment. Please plan to provide 30 days notice if you plan to cancel your membership.

**Do you have parking?**

Yes, there is ample parking in our Water Street lots. Catskill residents receive a 5% discount if they plan to walk to Foreland.