

## **SRC Annual Regatta 3 August 2024 – Emergency Action Plan**

### **Introduction**

This Emergency Action Plan is designed to act as an aide memoire for personnel involved with dealing with an incident or accident should it occur during the Sudbury Annual Regatta.

### **First Aid Incident**

- A suitably qualified first aider will be available at all times, located at the First Aid tent.
- Anyone suffering a first aid incident is to be directed to First Aid, situated close to the Race Control Tent. First Aid will advise whether they require further treatment at A&E and whether they can be taken by a family member/colleague or whether an Emergency Ambulance is required.
- If the individual is not mobile, First Aid will attend the individual's location on foot or by vehicle.
- Appropriate PPE must be worn by any individual providing first aid and disposed of correctly.
- A defibrillator is available in the First Aid tent in the event of a cardiac arrest. Another is located on the external wall of SRC boathouse.
- Friars Meadow entrance **What3Words location – craziest.flask.falls**

### **Incident or Injury on the Water**

- In the event of an incident or injury on the water, the nearest Marshal or Umpire will determine the requirements, summon the Safety Boat and / or First Aid via Race Control using radio communications and make use of the throw line as needed. Other SRC members will support as directed.
- Race Control will suspend racing as appropriate by contact with Start Marshal and Boating Marshal and public address system and contact the Safety Adviser.

### **Serious Incident**

In the event of a serious incident such as multiple casualties on the water, fire or other incident in a marquee or tent, or serious casualty incident on land the following course of action will be taken:

- Race Marshals, Umpires, Safety Boat and other Officials use radio communications to advise Race Control of any incident. Race Control is the co-ordinator for any response.
- First Aid will be despatched to the scene.
- Regatta Secretary and Safety Adviser will attend the scene and direct support from Marshals, Umpires and other SRC members.
- Race Control will become the Incident Control Centre.
- Race Control in liaison with the Safety Adviser will manage the incident including:
  - Contact with Emergency Services (ES) and other external agencies.
  - Despatch individuals to direct incoming ES and to control vehicles leaving the site.
  - Identify a safe location and despatch individuals to direct competitors and the public to safety.
  - Public Address announcements.
  - Suspension or cancellation of racing.
  - Dealing with enquiries from family and colleagues of those involved.
  - Tasking members of SRC with actions.
  - Maintaining a log of actions.
  - Dealing with the media.
  - Prompting an initial enquiry into the incident and reporting to interested parties.

## **RELEVANT CONTACTS**

**Emergency: Ambulance, Fire, Police - 999**

**Site Location: Friars Meadow, Edgworth Road, Sudbury CO10 2TG – Grid Reference TL 874410**

**A&E: West Suffolk Hospital, Hardwick Lane, Bury St Edmunds, IP33 2QZ – 01284 713000**

**Police (non 999): 01473 613500.**

**Environment Agency: 0800 807060 (Freephone, 24 hour service)**

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## **SRC REGATTA CONTACTS**

**Race Controller:** Andrew Blit - 07976 672 238

**Regatta Secretary:** Tim Hysom – 07901 007 132

**Safety Adviser:** Dominique Young – 07985 028 706

**SRC Welfare Officer:** Jess Brown – 07855 072 722