

**Risk Assessment – Land Safety**  
**Sudbury Rowing Regatta: 6th August 2022**  
**Date of Risk Assessment: 17<sup>th</sup> May 2022**

**Location: Friars Meadow Sudbury**  
**Assessor's Name: A Elmon**

Hazard	Who is at risk	Control Measures	Risk Rating	Responsibility
<b>Vehicle access to Friars Meadow</b>	<ul style="list-style-type: none"> <li>• Competitors</li> <li>• Public</li> <li>• Organisers</li> </ul>	<ul style="list-style-type: none"> <li>• Access route clearly signed</li> <li>• Vehicle access routes and parking segregated from pedestrians</li> <li>• Trailer area segregated from vehicle access routes</li> <li>• What 3 words location – craziest.flask.falls</li> </ul>	Low	Regatta Secretary
<b>Food hygiene</b>	<ul style="list-style-type: none"> <li>• Competitors</li> <li>• Public</li> </ul>	<ul style="list-style-type: none"> <li>• Food chilled, segregated and wrapped</li> <li>• Thermometer checks on cooked food</li> <li>• Hygiene standards for food preparation</li> <li>• Segregation of food waste</li> <li>• Food handlers aware of food hygiene risks</li> <li>• Allergen warning notices located in the tea tent</li> </ul>	Low	Regatta Secretary
<b>Marquee and tents</b>	<ul style="list-style-type: none"> <li>• Competitors</li> <li>• Public</li> </ul>	<ul style="list-style-type: none"> <li>• Marquee and Tents erection supervised by competent individuals</li> <li>• Checked before and during event</li> <li>• Fire Extinguisher and water buckets available at BBQ and Refreshment Tents</li> <li>• Social distancing procedures in place</li> <li>• Alcohol gel available on entrance and exit</li> </ul>	Low	Regatta Secretary

<b>Electrical supply</b>	<ul style="list-style-type: none"> <li>• Users</li> <li>• Public</li> </ul>	<ul style="list-style-type: none"> <li>• Electrical system suitable for use</li> <li>• Appropriately earthed</li> <li>• RCD devices integral and tested</li> <li>• Connected and checked by a competent person</li> </ul>	Low	Regatta Secretary
<b>Toilets</b>	Users	<ul style="list-style-type: none"> <li>• Toilet provision suitable and sufficient</li> <li>• Checked on regular basis</li> <li>• Provision of hand cleansing</li> <li>• Covid hygiene guidance followed</li> <li>• Signage for hand washing</li> <li>• Alcohol gel available outside portaloos</li> </ul>	Low	Regatta Secretary
<b>First Aid and Emergency Provision</b>	Competitors Public	<ul style="list-style-type: none"> <li>• Professional first aid on site throughout the event</li> <li>• Emergency Plan in place</li> <li>• Radio communications</li> <li>• Public Address system</li> <li>• Defibrillator available in 1<sup>st</sup> aid tent and also on the external wall of the club boathouse.</li> </ul>	Low	Regatta Secretary
<b>Third Party Stall Holders</b>	Competitors Public	<ul style="list-style-type: none"> <li>• Third Party Stall Holders are briefed on safety requirements</li> <li>• A check is completed on stall set up before the event commences and during the course of the day</li> </ul>	Low	Regatta Secretary