

SRC Annual Regatta – 3rd August 2024 – Land Safety Risk Assessment

Date of risk assessment: 9 May 2024

Location: Friars Meadow Sudbury, Suffolk CO10 2GT - What 3 words location: craziest.flask.falls

Assessor's name: Dominique Young

	Description of hazard	Who might be harmed?	Description of what is already being done to deal with the hazard and what is required	Risk Rating (High / Medium / Low)	Person(s) responsible for implementing actions
1.	Vehicles accessing and moving on Friars Meadow – risk of damage to vehicles, collision with other vehicles, collision with Meadow users.	<ul style="list-style-type: none"> Competitors Regatta Organisers Public 	<ul style="list-style-type: none"> Access route to Meadow entry clearly signed. Vehicle access through Meadow and vehicle parking segregated from pedestrians and clearly indicated. Trailer storage area segregated from vehicle access routes. 	Low	Regatta Secretary
2.	Marquee and a number of tents erected with external guy ropes and pegs, some with internal frames – risk of collapse in higher winds, risk of individuals tripping.	<ul style="list-style-type: none"> Any individual inside or in vicinity of tents. 	<ul style="list-style-type: none"> Marquee and tent erection supervised by competent individuals. Marquee and tents checked before and during event, with increased inspections in higher winds. External guy ropes and pegs indicated with warning tape. Fire Extinguisher and water buckets available at BBQ and Refreshment Tents 	Low	Regatta Secretary
3.	Electrical cables running from generator to the rear of food tents – risk of individuals tripping or issues with electric supply.	<ul style="list-style-type: none"> Users Public 	<ul style="list-style-type: none"> Electrical system appropriate for use. Appropriately earthed. RCD devices integral and tested. System connected and checked by a competent person. Trenches dug to bury cables everywhere other than rear tent access. Generator cordoned off and not easily accessible to public. 	Low	Regatta Secretary

4.	Water pipe and water supply: water for use in food areas is brought to the site via piping running to the SRC clubhouse – trip risk around pipe.	<ul style="list-style-type: none"> Public Attendees of event Event organisers 	<ul style="list-style-type: none"> Piping runs behind facilities tents, away from areas used by public. Where piping crosses footpath, it is part buried and signed with warning tape. Potable (bottled) water provided free of charge to Regatta attendees. Customers of food tents advised not to drink tap water. 	Low	Regatta Secretary
5.	Adequate sanitary facilities	<ul style="list-style-type: none"> Users 	<ul style="list-style-type: none"> Sufficient portaloos for expected number of attendees installed by competent company. Units checked on regular basis. Stocks of toilet paper maintained. Alcohol gel available outside portaloos 	Low	Regatta Secretary
6.	First Aid and Emergency Provision	<ul style="list-style-type: none"> Competitors Race/Club officials Public 	<ul style="list-style-type: none"> Professional First Aid on site throughout the event Emergency Plan in place Radio communications Public Address system Defibrillator available in First Aid tent and another on the external wall of the club boathouse. 	Low	Regatta Secretary
7.	Food hygiene – risk of contamination; risk of ingesting allergens.	<ul style="list-style-type: none"> Competitors Race/Club Officials Public 	<ul style="list-style-type: none"> Fridges provided in tea tent and beer tent. Fridge and freezer provided in Barbeque area. All foodstuffs chilled, segregated and wrapped. Thermometer checks on cooked food. Individuals overseeing food-serving areas ensure that handlers are aware of hygiene risks and observe appropriate standards. Segregation of food waste. Provision of adequate cleaning stocks. Allergen warning notices posted. 	Low	Regatta Secretary

8.	Third-Party Stall Holders	<ul style="list-style-type: none"> • Competitors • Public 	<ul style="list-style-type: none"> • Third-Party Stall Holders briefed on safety requirements. • Checks completed on stalls' set up before the event starts and during the course of the day. 	Low	Regatta Secretary
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