

# BOARD MEETING MINUTES FOR PENNSYLVANIA NATIONAL GUARD ASSOCIATION

## I. MEETING DETAILS

Chairperson: Ronda Fawber  
Executive Director: Chad Rettew  
Secretary: Jason Unger

Date: 5 May 2023  
Time: 3:00pm

Location: Biddle Hall  
City: Fort Indiantown Gap, PA

## II. ROLL CALL.

Chad Rettew, Ronda Fawber, Michele Johnson, Mike Johnson, Eric Kearns, Jason Unger, Kaitlyn Fawber, Rob Irving, Teresa Ruotolo, Tyler Robbins, Melanie Downey, Don O'Shell, Scott Baughman

## III. CALL TO ORDER.

The meeting was called to order at 3:11 PM by Ronda Fawber

## IV. OLD BUSINESS.

Dissolution of PNGEA/NGAPA working bi-law committees and need to make sure everything is clean with organizations. Motion to accept minutes from December 2022 meeting was accepted by Kaitlyn, Chad, and Scott

## V. NEW BUSINESS.

Membership: updates are 1088 current members. Officer side gained 20-25 since 1 Jan. 2023, but lost 40-45. Many of the losses were on the one-year membership. Offer more one-year memberships to gain additional members. Officer side at 360 members many have retired. Would like an updated brochure to hand out for potential future members. Kaitlyn volunteered to take care of updating a brochure.

Annual Conference: This year's Annual Conference was scheduled for October 27 – 28, 2023 at the Valley Forge Convention Center. Meetings will be every other Thursday. Next one scheduled for 11 May 2023. If you are on the committee you should be provided the phone number. Gear towards advertising to have a large attendance. Many of the large expenses have been paid for already. Cadets from military academy to be attending. Board members expected to get at least five couples to show up.

Financial Committee: 110,000.00 cash on hand. SSLI refund coming in May roughly 160,000.00. Doing well this year compared to the previous year. Any other questions regarding finances ask Chad or Ronda.

Personnel Committee: Looking to hire in the future. Possibly Rosie.



Programs Committee: Great event that took place on 4 May 2023 in Valley Forge. PNGAS job boards going very well. Waiting for votes to get passed into law.

Executive Director Report: Met with CSM Werley over con packet. Recommend awards for the spouses of retiring PNGAS members. CSM Werley to be retiring in August. Briefed AMMED Officer Course, SGMs, and 1SGs recently. 8 May 2023 attending with committees. 6 June 2023 Guard Day at the Capital. Breakfast and lunch available Best Warrior competition raised 2500.00 with vendors and was pleased with the amount of vendors. It was asked to provide swords to Soldiers and Airmen of the year. Asking for seven a year which would total roughly 2100.00 a year. Will vote if we are to provide swords to winners for the previous two years or to provide swords for new winners in the future. Scholarship Dennis Geiss named USAA for PNGEA 1000.00 scholarship. Scholarship winners to attend event. ANGUS and NGAUS conference attendees need to fill out forms for early registration. Share on Facebook for conference. Bourbon tasting for conference possible. Sponsorships for conferences currently coming in.

Chairman Report: Ditto. Best Warrior remarks that Chad pulled off what CSM Campbell wanted. Vendors contributed supplies and bags to every competitor. Chad, Shelly, and Kelly kudos for pulling everything off. AUSA was another great event.

Need one officer and one enlisted to make committee for bi-laws. Rob volunteered for the officer side and Scott will cover the enlisted side.

AUSA was successful. Trying to combine events in the future for maximum event participation.

Best Warrior Competition voting on swords for prior winners. Kaitlyn motioned and Mike seconded. There were no votes to support prior year's winners. Passed to not provide swords for prior years. AMVETS were previously presenting swords. 2023 was considered prior year. No votes needed.

Appliance update: Vote motioned by Kaitlyn and seconded by Jason. 1000.00 purchase for new refrigerator in Biddle Hall. Motion carries to purchase new refrigerator by voting attendees. If you want the old refrigerator stop by Biddle Hall to pick up.

Biddle Air Force NG FRG event for retirees. Scott will attend this event as a volunteer.

Identified who will be attending NGAUS and ANGUS conferences. Ronda stressed getting plane tickets to get there. Rob put out if you want to attend the event that he stressed that he wants support for the events Rob to provide what else is needed for working the event.

Request was made for shirts for NGAUS conference to wear during event.

Upcoming board meeting dates:  
September 8<sup>th</sup> 2023  
December 2023 date TBD.

Other upcoming events prior to next meeting:  
August 13<sup>th</sup>-16<sup>th</sup> EANGUS Conference Rochester, MN  
August 18<sup>th</sup>-21<sup>st</sup> NGAUS Conference, Reno, NV

## **VI. ADJOURNMENT.**

Kaitlyn Fawber made a motion at 4:22 to adjourn, motion was seconded by Tyler Robbins and passed unanimously.



Minutes submitted by: Jason Unger Print Name:

Approved by: \_\_\_\_\_ Print Name: \_\_\_\_\_

