## **♥**celo

## **Guidelines of Use**

- 1. Create a unique and secure pin number and password, and keep your Celo information secret.
- 2. Upload and set a clear profile photo so others can easily see who they are talking to.
- 3. Select your profession and workplace for easy identification by other users.
- 4. Ensure you are using Celo with a verified identity. You can verify your identity in the mobile app.
- 5. Users can use the optional digital patient consent form when taking images or communicating patient information.
- 6. Users can tag patient-related conversations with patient data including Patient ID, DOB, Gender, First Name and Last Name.
- 7. Ensure notifications are enabled for Celo to ensure you receive a notification when an image or message has been received.
- 8. Consider updating your profile with your cell number. This helps improve communication between users. You can choose who you share your phone number and email address within the privacy settings.
- 9. Use the same responsible behavior that is expected when handling patient data on other healthcare systems. E.g exercise caution about personally identifiable information you share and who you share it with.
- 10. Please contact Celo at <a href="mailto:support@celohealth.com">support@celohealth.com</a> if you encounter any issues.
- 11. Please visit our Celo Help Centre for more tricks and tips!
- 12. Check out our legal page at https://www.celohealth.com/legal.



