



<b>Job Title:</b>	Health & Safety Specialist	<b>Job Category:</b>	Electrical Construction
<b>Department:</b>	Human Resources	<b>Hours</b>	40/week
<b>Location:</b>	Hybrid – Home Office TBD	<b>Travel Required:</b>	Yes
<b>Salary Range:</b>	\$67,000-76,000.00	<b>Position Type:</b>	Full-Time
<b>HR Contact:</b>	Kelly Braun	<b>Date Posted:</b>	
<b>Will Train Applicant(s):</b>	Experience Required	<b>Posting Expires:</b>	N/A
<b>Email:</b> <a href="mailto:resumes@kraun.ca">resumes@kraun.ca</a>		<b>Mail:</b> Kraun Electric Recruitment Department 45 Wright Street St. Catharines, ON L2P 3J5	
<p><b><u>Our Values – SPARK</u></b></p> <p>Our company values are at the core of everything we do. How we do our work is equally important as what we do for work. We hire people who align with these values. We call them our SPARK values.</p>			
<p><b>Job Description</b></p> <p>Kraun Electric is a growing electrical contracting company committed to delivering high-quality services while prioritizing the health and safety of its employees and clients. We seek a dedicated Health &amp; Safety Specialist to join our team and ensure compliance with Occupational Health and Safety (OHS) regulations, create a culture of safety, and mitigate risks associated with our operations.</p> <p>You will play a crucial role in designing, implementing, and enforcing health and safety policies and procedures across our organization. You will work closely with management, employees, and relevant stakeholders to develop and maintain a safe working environment in office and construction site settings.</p> <p>We encourage you to apply if you are passionate about promoting a culture of safety and reducing risks in the workplace.</p>			
<p><b>Role and Responsibilities</b></p> <p>Compliance and Training:</p>			

- Design and deliver custom training programs to ensure employees understand and adhere to relevant health and safety practices.
- Ensure all training, programs, and procedures comply with OHS regulations, laws and industry standards.
- Act as a compelling teacher, effectively communicating the importance of safe practices and protocols.
- Maintain safety records and ensure Kraun team members are up to date on all required training.
- Participate in Kraun's JHSC.

#### **Risk Assessment and Site Inspections:**

- Conduct comprehensive risk assessments across the business, including construction sites and warehouses.
- Perform regular site inspections and audits to identify potential hazards and ensure compliance with safety regulations.
- Develop strategies for safeguarding well-being in the workplace.

#### **Policy Development and Documentation:**

- Create and update health and safety policies, procedures, and protocols to improve overall performance and reduce the risk of incidents.
- Provide advisory documents to management on best practices for Health, Safety, and Environmental (HSE) practices.
- Maintain accurate accident records and write detailed reports on incidents and near misses.
- Complete and update Health & Safety platforms required by clients (e.g. Avetta), and provide relevant documentation for processes such as prequalifications.
- Participate in safety groups or other advisories as needed.

#### **Incident Investigation and Reporting:**

- Investigate accidents and incidents from a safety perspective to identify root causes and implement corrective actions.
- Report safety violations to relevant parties and recommend solutions to prevent future occurrences.
- Maintain and audit safety-critical procedures to ensure effectiveness and compliance.
- Demonstrate SPARK values and represent Kraun with professionalism at all times
- Foster a positive and productive work environment, promoting teamwork and continuous improvement.
- Perform other duties as assigned

## **Qualifications and Education Requirements**

- Certification or designation in Occupational Health and Safety is highly desirable.
- Proven experience in a similar role, preferably in construction or electrical.
- In-depth knowledge of OHS regulations, laws, standards, and best practices.
- Valid Ontario G License and a Clear Drivers' Abstract

## **Preferred Skills**

- Ability to collaborate with others to devise clear and practical health & safety solutions
- Creative and able to provide helpful, timely solutions
- Goal-oriented mindset and the ability to adapt
- Ability to communicate and report effectively
- Quickly problem-solve and apply critical thinking abilities
- Able to communicate effectively in English, both written and verbal, in 1-1 settings and in larger group settings
- Must be able to work independently, with minimal supervision
- Excellent at fostering relationships inside and outside of an organization
- Comfortable on construction sites
- JHSC certification

## **Working Environment & Physical Demands**

- Required to travel to job sites for our ICI and Home Divisions throughout Southern Ontario. These sites have demanding conditions, such as varying weather, diverse locations, heights, extensive flights of stairs, tight spaces, uneven terrain, etc.
- Must be able to work in all weather conditions.
- Must be able to drive/walk/navigate.
- Must be in good physical condition and always fit for duty.

## **Tools Provided**

- Access to a Company-vehicle for site visits
- Professional training courses as deemed helpful
- Computer technology
- Cellphone
- PPE Allowance

We are committed to providing equal employment opportunities and accommodations to applicants per the Accessibility for Ontario with Disabilities Act (AODA). Applicants may request accommodations during the recruitment process.