

JOB DESCRIPTION

Role Title: Community Engagement Advisor

Purpose and Approach

The purpose of this Community Capability Development Initiative is to use a community-led approach with participants to lay the groundwork for the rollout of Enabling Good Lives (EGL) functions by:

- Identifying and building from existing and community strengths to establish and/or strengthen disability community leadership groups.
- Strong participation and partnership with tāngata whaikaha Māori and their whānau.
- Building awareness of the EGL principles and approach among disabled people, their communities, and other organisations (particularly those providing mainstream services).
- Fostering purposeful connections across civil society, non-government, commercial, and government organisations and agencies

Responsible to: National Funding and Project Manager

Liaison with: The Community Development agency contracted in your region, people with a learning disability aged 18 years and older, their whānau/family, People First Regional Coordinators, Local Group Assistants, National Staff and People First Members.

Location: Hawkes Bay

Hours per month: 20 hours

Tenure of Position: Fixed Term position ending 31 October 2024

Rate of Pay: \$35 per hour

Key Responsibilities:

The Community Engagement Advisor is responsible for using a community-led approach with participants to lay the groundwork for the rollout of Enabling Good Lives (EGL) functions by:

Key Tasks:

- Promote and build awareness of the principles and benefits of Enabling Good Lives (EGL) to people with a learning disability aged 18 years and over, their communities, and other organisations (particularly those providing mainstream services).
- Identifying and building from existing and community strengths to establish and/or strengthen disability community leadership groups with a focus on people with learning disability.
- Strong participation and partnership with tāngata whaikaha Māori and their whānau.
- Working alongside and valuing the expertise of disabled people, tāngata Whaikaha, Agia, family/whānau, carers and supporters, those who access Disability Support Services and the broader disability community, we commit to uphold the mana (integrity) of disabled people and whānau/family, creating opportunities for their voices to contribute to decision-making processes and influence at all levels.
- Fostering purposeful connections across civil society, non-government, commercial, and government organisations and agencies.
- Deliver at least one Enabling Good Lives course to people with a learning disability aged 18 years and over.

Relationship with staff from People First

Key Tasks:

- Maintain regular and clear liaison and communication with the National Funding and Project Manager
- Liaise with the Learn with Us Coordinator who will approve and oversee the EGL course delivery and complete the course request and completion documents.
- Work closely with Local Assistants/Kaiāwhina for People First groups to promote the benefits of members engaging with the community development agency and the stakeholders in the region.
- Complete Reports as required by the National Funding and Project Manager
- Assist People First to meet contract obligations and audit requirements.

Person Specification:

- Passionate about self-advocacy for people with a learning disability
- Upholds the vision and values of People First
- Good communicator both oral and written
- Demonstrated experience in running community engagement events or other activities.
- Demonstrated understanding of challenges for people from diverse backgrounds.
- Demonstrated knowledge of disability issues.
- Commits to ensuring people with a learning disability understand the eight principles of Enabling Good Lives and are aware of opportunities to participate in the EGL core groups and leadership as these evolve.
- Commits to working in partnership with other stakeholders.
- Has use of a motor vehicle, mileage paid at IRD rate.

The following guide all the activities of People First – Nga Tāngata Tuatahi.

Philosophy:

1. People with a learning (intellectual) disability should be respected, have full rights of citizenship in New Zealand, and have the opportunity to be fully included in the community.
2. Māori are tangata whenua and we will support the rights Māori have under Te Tiriti o Waitangi.