**EEA and Norway Grants (2014-2021)**

**Generic document for all programmes operated by Innovation Norway for EEA and Norway Grants 2014-2021**

**PROCUREMENT PLAN**

For a proper implementation, all projects need acquisition of supply, services or works. The procurement plan is a mandatory document that should accompany the project and reflect all the works, services or supply that are planned to be used during implementation period.

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| --- | --- | --- | --- | --- | --- | --- | --- |
| **No.** | **Contract type**  *(e.g. works, services, supply)* | **Contract objective**  (*e.g. acquisition of equipment, training services*) | **Estimated contract value** *(in EUR without VAT)* | **Name of the Project budget line**  *(e.g. budget line 2.1 acquisition of X equipment)* | **Procurement procedure**  *(e.g. open tender, direct procurement)* | **Estimated tender start date** | **Estimated tender end date** |
| **1** |  |  |  |  |  |  |  |
| **2** |  |  |  |  |  |  |  |
| **3** |  |  |  |  |  |  |  |

Applicable national and European Union law on public procurement shall be complied with at any level in the implementation of the projects. The highest ethical standards, as well as the avoidance of any conflict of interests, shall be observed during the procurement and execution of contracts.

A Project Promoter that receives 50% or more of the eligible expenditure of the project as a project grant under the Programme shall conduct its procurement for that project in compliance with the national public procurement law as though the Project Promoter were a contracting authority under point 1 of Article 1 of Directive 2014/24/EU of the European Parliament and of the Council of 26 February 2014 on public procurement and repealing Directive 2004/18/EC, where the amount of the contract is at or above European Union thresholds set for public procurement. This paragraph applies mutatis mutandis to project partners.

In cases where contracts concluded as part of the implementation of the Programme fall below the European Union thresholds set for public procurement or outside the scope of the applicable public procurement laws, the awarding of such contracts (including the procedures prior to the awarding) and the terms and conditions of such contracts shall, in line with the principle of proportionality, comply with best economic practices, including accountability, allow a full and fair competition between potential providers and ensure the optimal use of resources from the EEA and Norway Grants 2014-2021.