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This presentation is for use
with Lesson Plan
10:Monitoring
in the HWTS Program Design
Workshop

Available at resources.cawst.org



Monitoring

Module 10

2020 | January





The Telephone Game

What are some different approaches that we could take to ensure that the original message stayed the same until the end?

How would having someone listening and clarifying the message to make sure it is correct each time, impact the outcome of this activity?”

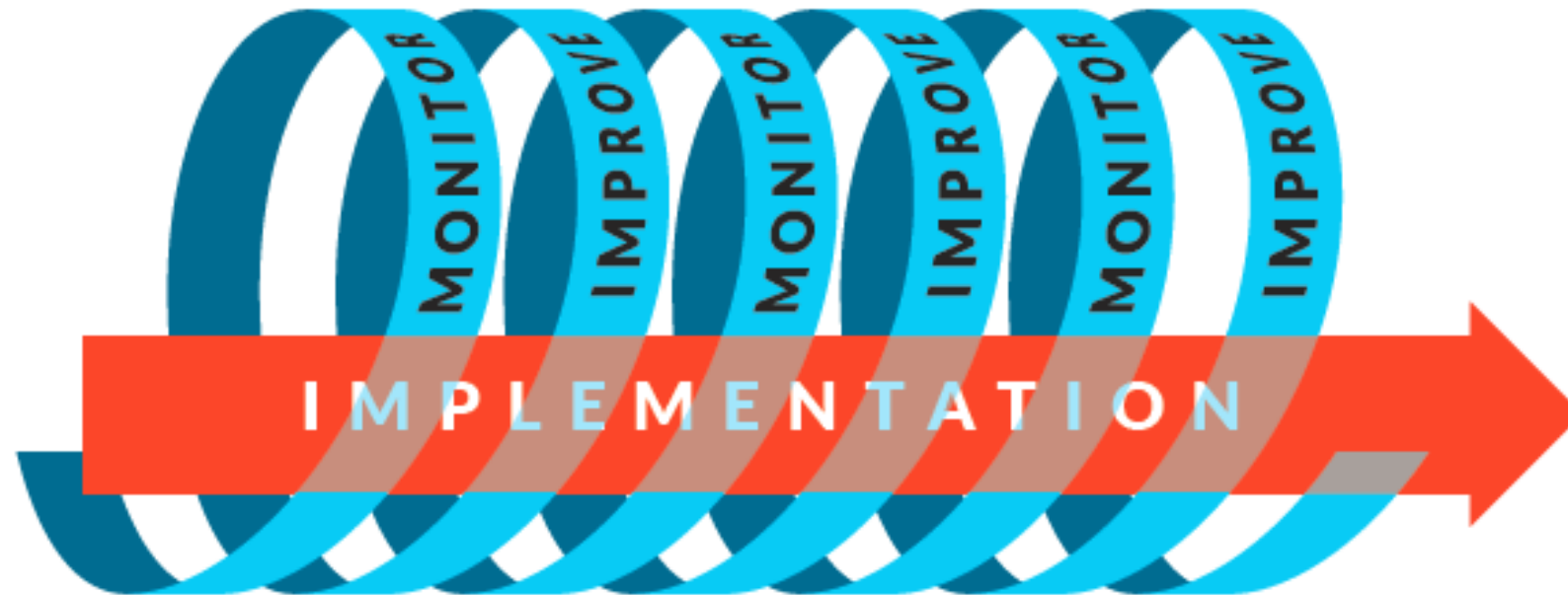


Learning Outcomes

1. Describe the benefits of monitoring
2. Identify activities within a program to monitor
3. Select appropriate indicators for HWTS program activities



What is Monitoring?





Why is it important to monitor programs?



Why would people choose not to monitor their programs?



Dispelling Myths



1. In two groups, your team will receive a list of myths about why programs may choose not to monitor their activities.
2. Your team has 2 minutes to read the list as a group
3. Choose a person who will be assigned to signal to the facilitator when your team is ready with an answer
4. When the facilitator reads the answer, your team needs to have a match and an explanation for why they match.



**Imagine
success or
failure...**



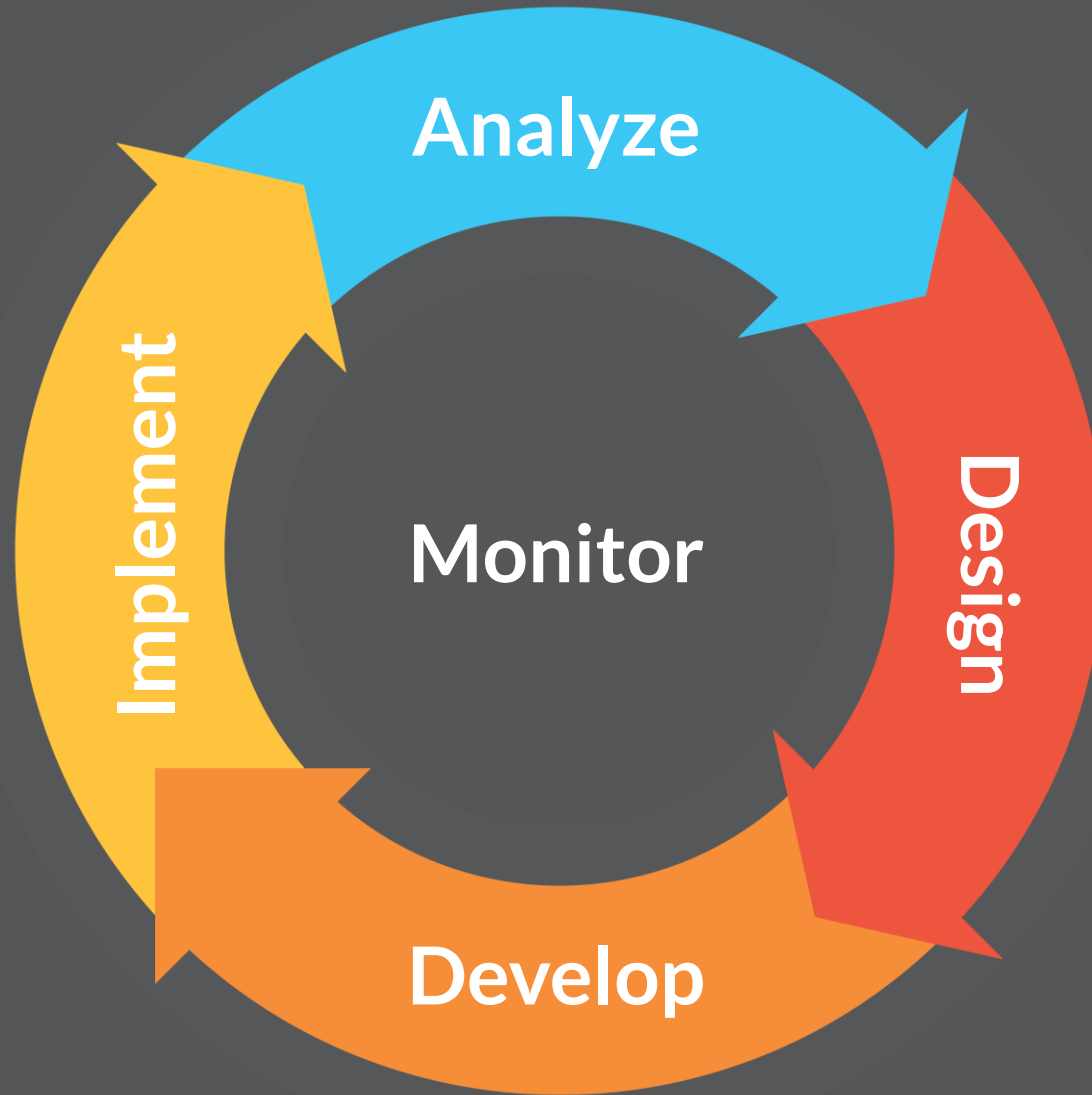
1. You have 20 minutes
2. In your success or failure group you need to imagine a future where your project either succeeds or fails (depending on which group you are in).
3. Write a detailed story of the projects success or failure, outlining the steps and decisions that led to each outcome.



**What are the benefits of monitoring a latrine program?
Why is it necessary?**



**What is the difference between
monitoring and evaluation?**



At what stage of the ADDIM model is it important to start thinking about monitoring?”



Prioritizing by Dots



1. You have 20 minutes
2. You will each get 3 coloured sticky dots
3. Walk up to the ADDIM Gantt chart on the wall and place your dots on the 3 activities you feel are most important to monitor



How do we determine what should be monitored, if there are so many important aspects that can be monitored?



What aspects of your HWTS program did you monitor or should you have monitored in your success or failure stories?

1. You have 10 minutes
2. In your Panau groups discuss and identify the activities, stakeholders or process you would monitor.
3. They can be the same or different than the ones from the large group indicated earlier.

Indicators...

are tools to measure the status of a program, they are used to track and monitor changes- both planned and unplanned.

Process Indicators...

track the progress of the program, all that is being done. They consist of **inputs** (all the resources, investments and contributions that go into a program) and **outputs** (activities, products and services that reach the target audience).

Performance Indicators...

measure success of program activities at achieving the goals of the program and consist of outcomes (change in behaviour of target audience and other results).

Indicators...

- Must be measurable
- Have a clear time frames
- Specifically indicate what is being measured
- Should offer straightforward and cost-effective data collection methods.



**Practice
writing your
own indicators**



1. You have 10 minutes
2. Swap your indicators with another group
3. You have 20 mins
2. In your Panau groups write 1-2 indicators for 3 of the activities your groups selected earlier.
3. Review their indicators, suggest ways to strengthen the other groups indicators, or provide feedback about why they are strong.

Data Collection Methods & Tools

- Survey
- Interview
- Focus group
- Observation
- Community self-report
- Program forms and receipts

Workflow Table Review





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