

## **LATRINE DESIGN AND CONSTRUCTION**

INSERT PHOTO

**CITY, COUNTRY**  
**MONTH DATE – DATE, YEAR**

Organization  
Name and Position of Trainer(s)  
Telephone: XXX  
Email: XXX  
Website: XXX  
Telephone: XXX



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# 1 CAWST

CAWST, the Centre for Affordable Water and Sanitation Technology, is a nonprofit organization based in Canada. We provide training and consulting to organizations that work directly with populations in developing countries that lack access to clean water and basic sanitation. CAWST "walks beside" over 500 organizations — government agencies, community groups, and local and international nongovernmental organizations (NGOs) of all sizes — in many countries. We work with them as they develop their capacities to deliver water and sanitation programs locally. CAWST provides training in developing countries for organizations and agencies who implement water, sanitation and hygiene projects.

## 2 WORKSHOP BASICS

**WORKSHOP TITLE**      Workshop Name

**HOST**                      Organization Name

**FINANCIAL SUPPORT**    Name 1  
                                    Name 2

**OTHER SUPPORT**        Organization Name

**LOCATION**                 City, Country

**DATES**                    Month Date to Date, Year

**TARGET AUDIENCE**    Description

### 2.1 WORKSHOP OBJECTIVES

The primary objectives of this workshop were to:

- List objectives here
- 

Comment about how the objectives were met.

### 2.2 TRAINING TEAM

The team was comprised of the following people:

- Name – Role, organization
- Name – Role, organization

### 2.3 PARTICIPANTS

There were # participants at the workshop. # or (X%) of the participants were women.



The participants represented # different organizations ranging from description of organizations. The organizations represented included:

- Name
- Name
- Name
- Name

A complete list of participants is provided in Appendix A.

## **3 WORKSHOP ACTIVITIES WORTH NOTING**

### **3.1 PARTICIPANTS' EXPECTATIONS**

- List of expectations
- 

### **3.2 SANITATION SYSTEMS**

### **3.3 LATRINE PARTS AND FUNCTIONS**

### **3.4 DESIGNING AND SELECTING LATRINES**

### **3.5 SIZING, EXCAVATING AND LINING PITS**

### **3.6 SITING LATRINES**

### **3.7 CONSTRUCTION ACTIVITIES**

### **3.8 HANDWASHING**

### **3.9 LATRINE PROJECT IMPLEMENTATION**

## 4 WHAT'S NEXT

A description of what the participants agreed to follow up on after the workshop. Describe general plans and then list any specific plans that they shared in writing below.

- Quote from action plan
- Quote from action plan

## 5 CONCLUSIONS

This is an opportunity to tie it all together. A note on the workshop objectives, participant expectations and the way forward. Any last comments that you want to share with the workshop participants.

## **APPENDIX 1: PARTICIPANT LIST**

Insert List





## APPENDIX 2: WORKSHOP EVALUATIONS

Insert Summary of Participant Evaluations