



**Request for Form Completion**  
**Pre-Payment is Required**

What is your relation to the patient?  I am the Patient  I am a Family Member-Name: \_\_\_\_\_

Patient Name: \_\_\_\_\_  
(Last) (First) (Middle / Maiden)

Date of Birth: \_\_\_\_\_ Telephone #: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Physician: \_\_\_\_\_ Body Part: \_\_\_\_\_

Date Injury/Problem Began: \_\_\_\_\_ Last Day to Work: \_\_\_\_\_

For Patients requesting leave for themselves, what is the date(s) that you anticipate returning to work: \_\_\_\_\_

Please check a reason:  Continuous Leave  Surgery and Post-Op Treatment  Intermittent Leave

For Family Members requesting leave, what date(s) do you anticipate being out of work: FROM: \_\_\_\_\_ TO: \_\_\_\_\_

**Please allow 7-10 business days for completion of form AFTER PAYMENT RECEIVED.**

**I authorize Inov8 Orthopedics to release the completed form(s) and/or the use and disclosure of my individually identifiable health information to:**

Name/Organization: \_\_\_\_\_  
(i.e. Self / Family Member / Insurance / Employer)

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone #: \_\_\_\_\_ Fax #: \_\_\_\_\_

Please check your preferred method of release:

Mail the form to the patient's address  Mail the form to the name/organization above

Fax the form to number provided above

I will pick-up the form. \*A representative from our office will contact you to coordinate a designated date & time to pick up forms

I will have someone pick-up the form for me: Name \_\_\_\_\_ Relationship:  Spouse  Parent  Child  Other

I understand that if the person or entity that receives this information is not a health plan or health care provider covered by federal privacy regulations, the released information may be re-disclosed by the recipient and may no longer be protected by federal or state law. I understand that I may revoke this authorization at any time by notifying Inov8 and completing a revocation of personal representative form. However, if I choose to do so, I understand that my revocation will not affect any actions taken by Inov8 before receiving my revocation. I understand that I may refuse to sign this authorization and that my refusal to sign in no way affects my treatment, payment, enrollment in a health plan or eligibility for benefits. I understand that the information in my medical record may include information relating to my treatment for mental health/psychotherapy, substance abuse and/or HIV/AIDS. \*This authorization will expire in 1 year or when I am released from my treating provider at Inov8.\*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Patient or Authorized Representative – Relationship:  Spouse  Parent  Other: \_\_\_\_\_

Please check form type:  Disability \$25.00 each  FMLA \$25.00 each

Payment Method:  Cash  Check # \_\_\_\_\_  Credit Card # \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Exp: \_\_\_\_\_ CVV Code: \_\_\_\_\_

Name as it Appears on credit Card \_\_\_\_\_ Mailing address for Credit Card \_\_\_\_\_