



**36<sup>th</sup> Annual DelGrosso's Park  
Harvestfest Weekend**  
September 23 & 24, 2023



## **Vendor Rules, Regulations, & General Information**

### **General Rules & Information**

1. Vendor Booth Operating Times for Harvestfest
  - a. Saturday's Vendor Operating Times are **10:00 A.M. to 7:00 P.M.**
    - i. Vendors must be out of the booth area by 9:00 P.M. on Saturday
  - b. Sunday's Vendor Operating Times are **10:00 A.M. to 6:30 P.M.**
    - i. Vehicles will not be permitted in until after the park has closed
  - c. Gates open at 8:00 A.M. both days
2. All Vendors **MUST** attend both days of the event and remain open throughout the festival until the designated closing time for both days. Vendors who choose to tear down/pack up or leave early will not be invited back.
3. **ALL CRAFTS MUST BE HANDMADE BY YOU. You must do something significant to an item to make it personally yours.** Commercially produced crafts are not permitted - you cannot have any buy and sell manufactured items. (e.g., Ohio Wholesales, Tender Heart, LTD, etc.) Any new proposed items must be submitted via email to the h-fest committee for review. If you fail to list all items on your application that are displayed in your booth, you will be required to remove items not listed.
4. Craft Vendors are **NOT PERMITTED** to sell any of the following items: Candy (of any sort), chewing gum, bubble gum, peanuts, pretzels, or any food item, or commercially produced items that are not indigenous to your specific craft.
5. All Vendors are **NOT PERMITTED** to sell merchandise or crafts that contain offensive or vulgar language or images. **All items that you will be selling at your booth must be approved by the committee prior to the event.**
6. The DelGrosso's Park Staff will mark-off and number all booth spaces. **You must stay within your allotted space.** You are not permitted to "add on" to your allotted booth space, or place displays in the walkways in front of your designated space, or in any other direction for that matter.
7. Vendors are responsible to provide their own tables, chairs, and electrical cords for your booth space. Vendors registered for an outside space are responsible to provide their own tent(s) and weights.
8. We will be verifying the use of electricity at all booths throughout the weekend. If you have not opted to purchase electricity for your booth during the registration process but decide that you would like electricity at your booth, please contact the Harvestfest Committee right away. You will then be charged the \$20.00 fee for use.
9. You are responsible to bring your initial starting change. DelGrosso's Staff Members will have change available to you throughout the weekend for your convenience.
10. **We REQUIRE that you use Weights to tie down your tents, if needed.** You are **Not Permitted** to use stakes, as we have underground conduit for wiring. Vendors **MUST** use clamps, zip ties, or bungee cords **ONLY**, to attach tarps, etc. to the pavilions. Screws, staples, tacks, etc. cause damage and are **Not Permitted**.
  - **Any Damage to Park Property will be the responsibility of the vendor, up to and including, but not limited to physical damages via vehicle; staples/screws in posts; concrete/wire damage, etc.**
11. Please note, Only **Trained Service Animals** are permitted on Park Property. No Pets Allowed.
12. Discourteous or disrespectful behavior/language toward Guests or Park Staff will result in your dismissal from the show.

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## Admission

1. The general daily admission to Harvestfest is \$7 for both adults and children (children under 3 years of age are free).
2. Vendors **MUST** use the provided Admission Tickets after 8:00 A.M. or you will be charged the \$7 general admission fee. **Previous years tickets will not be honored.**
3. Admission Tickets are for the **individuals who are working your booth over the weekend** and those individuals **ONLY**.

## Set Up - Parking - Tear Down

1. This year, you may come early to Set Up your display on **Thursday and Friday prior to the show from 8:00 A.M. to 8:00 P.M.** After you have unloaded your vehicle/trailer, please be courteous and move your vehicle to parking area long the right side of the entrance road to the park. This will allow other vendors to drive in and unload.
2. You may also Set Up on **Saturday morning** and restock on **Sunday morning from 6:00 to 8:00 A.M.** All vehicles **must** be removed from the Park by **8:00 A.M.** or face immediate removal from the festival.
  - a. No vehicles will be allowed to drive into the park after 8:00 A.M. Saturday or Sunday.
  - b. Vendors who arrive late will not be invited back the following year - **NO EXCEPTIONS.**
3. You **must always display your provided Hangtag for Security to allow proper access** into the assigned parking lot. All Vendors **must** park in your assigned Parking Location, as noted on your provided Hangtag. All other booth worker vehicles (those without Hangtags) should park in our Main Parking Lot. Trailers **must** park across the road behind DelGrosso Foods.
4. **WE WILL NOT ALLOW VEHICLES TO ENTER THE PARK UNTIL AFTER 7:00 P.M. SUNDAY EVENING. LOADING PERMITS will be issued to Vendors at the Marianna's Loading Dock, only after their remaining inventory and display is packed and ready to go. Security Guards will not allow anyone into the Park without the Loading Permit.** (This does not guarantee immediate access into the Park, Vendors will be permitted in an order that does not cause vehicle congestion.)
5. Any Vendor who wishes to tear down and load up Monday may do so. You may come in the Monday following the show as early as 8:00 A.M. DelGrosso's Park will have Security overnight but is not responsible for your items left at the Park at any time.

## **VENDORS WHOSE CRAFT IS FOOD RELATED**

### CERTIFICATE OF LIABILITY INSURANCE

- Any vendor who is selling food as part of the craft, **MUST** submit a Certification of Liability Insurance with DelGrosso's Amusement Park listed as additional insured.

### PA DEPARTMENT OF AGRICULTURE

- The state requires that all individuals working in your booth **MUST** wear hats or hairnets, beard nets, and hand gloves. Also please make sure that all individuals wash their hands thoroughly before preparing any food.
- Hair must be tied back (if applicable) and tucked under a hat or hairnet.
- Each vendor will be required to have sanitation buckets at their booth. Buckets should have clean water and a sanitizing tablet or solution. These will be used for wiping off counter and rinsing off any utensils if they are dropped.
- Please post the hand washing signs that we will provide to you in your booth for the entire weekend at your wash station.

Anyone entering DelGrosso's Park must adhere to all Safety Guidelines and Regulations.

**Failure to abide by these requirements listed above may result in your dismissal from the show.**

Sincerely,

HARVESTFEST COMMITTEE

Info subject to change.