**MEETING OF THE BOARD OF DIRECTORS**

**WATER AUTHORITY OF NORTH SHORE**

**HELD ON JANUARY 31, 2024**

**AT GLEN HEAD LIBRARY ANNEX,**

**40 RAILROAD AVENUE, GLEN HEAD, NEW YORK**

Drafted - 2/2/2024 12:13 PM

PRESENT: Appointed by:

James Greenberg, Esq. Director City of Glen Cove

Sandeep Kapoor, M.D., MS\_HPPL, Director Village of Roslyn Harbor

George Pombar, Director Town of Oyster Bay (hamlet of Glen

Head)

John Vasilakis, Director Village of Old Brookville

James W. Versocki, Esq., Director Village of Sea Cliff

ALSO PRESENT: Representing:

Stephen G. Limmer, Counsel McLaughlin & Stern, LLP

John Milazzo, Counsel Suffolk County Water Authority

Bilal Malik, Counsel Suffolk County Water Authority

NOT PRESENT:

Richard Arena, Director Town of Oyster Bay (hamlet of

Glenwood Landing)

Director Pombar, as acting Chairperson, called the meeting to order at 7:01 p.m. Directors Greenberg, Kapoor, Pombar, Vasilakis, and Versocki, were present, constituting a quorum.

All Directors and attendees joined in the Pledge of Allegiance.

On the motion of Director Versocki, seconded by Vasilakis, by **Resolution #24-01-01**, the **Minutes** of the Board’s December 28, 2023, meeting were unanimously approved. A copy of the Minutes will be posted on the Authority website and are on file.

The **Personnel Committee** advised the Board that it had interviewed one candidate for the Secretary position with the Authority and the interview would be discussed in executive session at the end of the meeting.

The **Finance Committee** recommended engaging an independent contractor to perform bookkeeping services and it was discussed as to whether such independent contractor could also provide the needed secretarial services. The Personnel Committee will consider whether anyone who applies for the Secretary position may also be able to fulfill the bookkeeping position and, if not, on the motion of Director Greenberg, seconded by Director Kapoor, by **Resolution #24-01-02**, a request for proposals for **bookkeeping services** will be posted on the Authority website.

Since the Authority has not received any responses to its **posting for an auditor**, on the motion of Director Vasilakis, seconded by Director Kapoor, by **Resolution #24-01-03**, the Board unanimously authorized the reposting of the position for an auditor on the Authority website.

The **Negotiations Committee** reported that Raftelis had sent a request to Liberty for documents. The Negotiations Committee will set up biweekly conference calls with Raftelis to keep up-to-date with its preparation of an appraisal of the fair market value of the Liberty system.

The Negotiations Committee also reported that it has not received a response to its RFP for a consulting engineer.

On the motion of Director Versocki, seconded by Director Pombar, by **Resolution #24-01-04**, the Board unanimously adopted the **Indemnification Policy** recommended by Counsel Limmer.

On the motion of Director Pombar, seconded by Director Vasilakis, by **Resolution #24-01-05**, the Board unanimously adopted the **Procurement Policy** recommended by Counsel Limmer.

At the suggestion of Counsel Milazzo and the agreement of Director Vasilakis, on the motion of Director Versocki, seconded by Director Vasilakis, by **Resolution #24-01-06**, it was unanimously agreed that the **fiscal year** of the Authority is changed from a calendar year to June 1 through May 31.

Since the Authority will no longer be using the services of the Suffolk County Water Authority, on the motion of Director Vasilakis, seconded by Director Greenberg, by **Resolution #24-01-07**, it was unanimously agreed that Elizabeth Vassallo, Christoper Cecchetto, and Stephanie Hanan, of the Suffolk County Water Authority, should be removed as authorized signatories of the Authority’s bank account and checking account at First National Bank of Long Island, Glen Head branch, and Director George Pombar shall be added to Director John Vasilakis and Director Richard Arena as an **authorized signatory** on those accounts; that all checks for withdrawals from the checking account shall require two signatures; and Counsel Limmer is authorized to certify a copy of this resolution to be presented to the First National Bank of Long Island, Glen Head branch to implement this resolution.

On the motion of Director Vasilakis, seconded by Director Greenberg, by **Resolution #24-01-08**, it was unanimously agreed that Directors John Vasilakis, Richard Arena, and George Pombar are **authorized signatories** for all bank, investment, and other financial institution accounts; and Counsel Limmer is authorized to certify a copy of this resolution to be presented to any bank, investment, or other financial institution to implement this resolution.

On the motion of Director Vasilakis, seconded by Director Greenberg, by Resolution **#23-12-09**, the next **meeting of the Board** is rescheduled from February 29, 2024, to March 6, 2024, at 7:00 p.m., at Glen Head Library Annex, 40 Railroad Avenue, Glen Head, New York.

The meeting was opened for public comment.

Bilal Malik delivered to the Board the Authority documents it had in its files with regard to it servicing the Authority from the Authority’s inception through January 31, 2024, when those services would come to an end.

At 8:16 p.m., on the motion of Director Vasilakis, seconded by Director Greenberg, by **Resolution** **#23-12-10**, the Board adjourned to an **executive session** to discuss applicants for the secretary position and the acquisition of Liberty’s water system.

At 8:46 p.m., the Board returned from its executive session and Director Pombar announced that no action had been taken during the executive session and no minutes would be produced.

There being no further business to come before the Board, the meeting was adjourned at 8:47 p.m.

Respectfully submitted,

Stephen G. Limmer, Counsel, acting Secretary